



Belfast City Council

Report to: Health and Environmental Services Department
Subject: **Outstanding Accounts**
Date: 4th February, 2009
Reporting Officer: Mr. Sam Skimin, Head of Cleansing Services. Ext 5273
Contact Officer: Mr. Sam Skimin, Head of Cleansing Services Ext 5273

Relevant Background Information

Prior to the centralisation of the debt recovery and debt management functions within the Central Transaction Unit (CTU) of the Corporate Services Department in October 2007, Cleansing Services was responsible for the annual collection of over £2 million of income from our Commercial Waste customers, most of which is paid by the customer following receipt of an account. Inevitably some accounts are not paid and this results in the accrual of outstanding debt.

At that time some of the outstanding debt had been referred to the Legal Services Department for recovery, in line with procedure. The Legal Services Department has since advised that it has not been possible for them to recover some of the debt referred to them for collection and that it is no longer economically viable to pursue it any further. The CTU has also advised that, since the debt relates to the period prior to the centralisation of the debt recovery and debt management functions, Cleansing Services should make the necessary arrangements for this debt to be written off.

The total amount of this irrecoverable debt is £3,399.00 and details of this are attached. This amount represents approximately 0.16% of the Service's total estimated annual Commercial Waste income.

Resource Implications

There is a financial write off amounting to £3,399.00

Recommendation

The Committee is requested to authorise that the outstanding accounts, listed in the attached Appendix, amounting to £3,399.00, are written off in accordance with Section K12 of the Council's Financial Regulations.

Document attached
Itemised list of debtors